

SAFE CHURCH AUDIT FORM FOR CALENDAR YEAR 2008

Submit to the Bishop's Office by March 15, 2009

PARISH _____ LOCATION _____

II. MANDATED CRIMINAL AND MOTOR VEHICLE BACKGROUND CHECKS – required for all employees, volunteers who regularly work with children and wardens.

Please list (use separate sheet if necessary)

All Employees

(√) Criminal completed

Motor Vehicle Completed

	(√) <u>Criminal completed</u>	<u>Motor Vehicle Completed</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Volunteers who regularly work with children or youth

	(√) <u>Criminal completed</u>	<u>Motor Vehicle Completed</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Wardens

	(√) <u>Criminal completed</u>	<u>Motor Vehicle Completed</u>
_____	_____	_____
_____	_____	_____

(If pending or incomplete, use separate sheet for explanation.)

II. MANDATED SAFE CHURCH TRAININGS

Wardens, lay employees, Eucharistic visitors, pastoral visitors, Stephen ministers, EFM mentors, all regular Sunday school teachers, nursery workers, and volunteers who regularly work with children or youth are required to attend the Diocesan Safe Church trainings (includes initial and refresher trainings.).

Have all mandated members complied with this requirement? _____

If not, please list those individuals who have not yet attended a training. list (use separate sheet if necessary)

(√) Employee Warden Volunteer

	(√) Employee	Warden	Volunteer
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

III. Has your parish adopted the diocesan Safer Church Policy & Procedures and registered additional requirements with the Bishop's Office? (as outlined on page 3 of the Diocesan Safe Church Policy) ____

If not, when do you expect it to be adopted? _____

Please briefly describe how you have communicated your safe church policy with the wider congregation.

Where is your policy displayed for parishioners to review?

IV. The Safe Church Minister for 2009 will be _____.

Contact information (mailing address, phone numbers, email address):

V. Has your congregation fully complied with the Safe Church policies and practices over the past year? ____

If there are areas where you are out of compliance, could you please identify and explain.

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VI. Is there anything else you'd like to share with the Bishop's Office and Safe Church Trainers as they seek to make our diocese a safer community?

Safe Church Minister

Date

Vestry/Bishop's Committee Member

Date

Rector/Vicar/Priest-in-Charge

Date

Page two of the Diocesan Safe Church Policy states:

“It is required that the Safe Church Minister and the Vestry annually conduct a “safe church audit” to review practices and policies within the congregation with the assistance of a Safe Church Minister from another parish.”

Assisting Safe Church Minister

Parish

Date