DIOCESE OF NEW HAMPSHIRE

2016 Parochial Report

Parochial Audit

CHURCH: \_ TOWN:

*"In accordance with the canons of The Episcopal Church, the accounts of all congregations and other entities under the jurisdiction of the Diocese of New Hampshire shall be reviewed annually.  
 (1)The manner and extent of this review shall be authorized by the chief financial officer of the diocese and may include audit by an independent certified or licensed public accountant; assessment by an appointed committee within a congregation; review by individuals appointed for the purpose by the chief financial officer.  
 (2)The review shall cover the financial transactions of the entity in the previous fiscal year.  
 (3)A report of the review shall be filed with the chief financial officer of the diocese within thirty days following its completion and no later than September 1 of the current year.  
 (4)The report shall include any comments made by the reviewer regarding controls, business or accounting practices, and a summary of corrective actions to be taken."*

*NH Canon 4, Sect. 6.1(d) and 6.2, Governance of Congregations, Business Methods*

As evidence of our compliance with the above requirement, attached is a copy of our audit report for the year ended December 31, 2015.

We are not in compliance with the above requirement. *[Please provide the reason for non- compliance, and describe how and when you plan to bring the parish into compliance.}*

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REMINDERS:

1. If you do NOT plan to be AUDITED by an "independent certified or licensed public accountant," YOU MUST FIRST OBTAIN APPROVAL OF THE FINANCE COMMITTEE OF THE DIOCESE.

2. If you are a TYPE I or TYPE II parish, you may arrange for a Diocesan Financial Review, at no charge, by contacting Gloria Gallant, at 603-224-1914.