

For SC review	DATE	Ordination Process – Vocational Diaconate
		Seeker (+-1 year)
		Seeker meets with Rector/Vicar
		Seeker commits to Spiritual Direction with someone other than Rector/Vicar
		Seeker, Clergy Sponsor, and Canon Tina meet to discuss discernment process
		Seeker enters Clearness Committee (Canon contacts CC Clerks)
		At CC completion, seeker contacts Canon Tina to discuss sense of vocation
		- If lay vocation, continue to work with Canon Tina (and COM?)
		- If ordained vocation, set up meeting with Bishop Rob
		In preparation for meeting with Bishop Rob, Seeker submits Spiritual Autobiography and CV/Resume to Canon Tina
		With Bishop's permission, Canon Tina activates a Regional Discernment process
		Canon Tina sends Spiritual Autobiography/CV to RDC
		After RDC process, RDC sends report to Bishop
		Letter from Bishop to sponsoring priest and vestry, with copy to seeker, with summary of discernment process and recommending nomination or not.
		Nomination - at least 18 months from <u>acceptance of nomination</u> to ordination as a Deacon [Canon III.6.2 (b)]:
		Nomination for Diaconate and letter of support from sponsoring Vestry and Clergy [Canon III.6.2(a)]
		Nominee submits acceptance of nomination and application for postulancy interview [Canon III.6.2(b)] Canons require application to include: <ol style="list-style-type: none"> 1. Full name and Date of Birth 2. Length of time resident in the Diocese 3. Evidence of Baptism and Confirmation 4. Whether prior application for postulancy or nominated in any Diocese 5. Description of discernment process by which identified for Ordination to Priesthood (discernment narrative) 6. Education credentials including degree, area of specialization and official transcript
		Application will also include: information sheet, photograph, spiritual autobiography, resume/CV, signed authorization and release, 3 letters of recommendation, financial assessment, ministry vision statement
		Nominee submits Fee of \$500 (or asks for waiver)
		Parish Submits Fee of \$500 (or asks for waiver)
		Canon Tina orders Oxford Document Background Check [Canon III.6.5. (j) (1)]
		Canon Tina gives Nominee medical, psychological evaluation/BSQ forms and makes referral to PCS
		Nominee obtains medical evaluation and submits for file [Canon III.6.5. (j) (2)]
		Nominee fills out BSQ and goes to PCS for psychological and vocational evaluation – BSQ and report from PCS sent to Bishop [Canon III.6.5. (j) (2)]
		Once Bishop has reviewed medical and psychological evaluations, Nominee's application is shared with COM and COM conducts interview and makes recommendation to Bishop for Postulancy [Canon III.6.3 (b)]
		Letter from Bishop to Nominee admitting as Postulant [Canon III.6.3 (d)]

		Postulant
		Ember Day Letters required throughout Postulancy [Canon III.8.3.e]
		Postulant will enroll in recommended Diaconal Formation program, tuition to be shared in thirds by postulant, congregation, and diocese.
		COM assigns COM Liaison
		Bishop may recommend CPE
		If CPE: Supervisor will submit evaluation to Bishop
		Bishop will make field education assignment
		Postulant submits application for Candidacy: <ol style="list-style-type: none"> 1. Certificate of Support for Postulant from sponsoring Vestry and Clergy [Canon III.6.4.(a)(2)] 2. Request for Candidacy, with date of postulancy [Canon III.6.4.(a) (1)] 3. If CPE, evaluation by postulant 4. Essay on oath of conformity
		COM Interview of postulant, at discretion of COM
		Statement from COM to Bishop attesting to continuing formation [Canon III.6.4.(b)]
		Letter from Bishop to Standing Committee recommending Candidacy [Canon III.6.4 (b)]
		SC interview of postulant and review of application [Canon III.6.4.(b)]
		Candidate
		Ember Day letters required throughout Candidacy Canon [III.6.5(h)]
		Safe Church Training and Certification Canon [III.6.5 (g) (1-2)]
		Anti-Racism Workshop and Certification [Canon III.6.5 (g) (4)]
		Title IV Training Documentation [Canon III.6.5 (g) (3)]
		Check if updates needed (36+ Months): Background Check, Medical, Psych [Canon III.6.5 (j) (1-2)]
		Certificate from formation program with evaluation and recommendation to Bishop [Canon III.6.6 (b) (4)] demonstrating competency in 5 areas of formation [Canon III.8.5 (f)]
		Candidate submits application for Ordination: <ol style="list-style-type: none"> 1. Certificate of Support for Candidate from sponsoring Vestry and Clergy [Canon III.6.6 (b) (2)] 2. Request for ordination, with dates of Postulancy and Candidacy) [Canon III.6.6 (b) (1)] 3. Certificates for required Safe Church, Title IV and Anti-Racism training [III.6.5 (g)] 4. Field Education reflection attached
		COM interviews Candidate for Ordination, at the discretion of COM
		COM certificate with recommendation regarding ordination to the Diaconate to Bishop [Canon III.6.6(b)(5)]
		Letter from Bishop to SC certifying completion of all terms of Postulancy and Candidacy with intent to ordain to the Diaconate [Canon III.6.6 (b)]
		Standing Committee file review and certification to Bishop [Canon III.6.6 (c)]
		Letter from Bishop to Candidate with intent to ordain to Diaconate [Canon III.6.6 (d)]
		ORDINATION